



Ponteland Primary School Parental Information & Consent Form



This document is completed upon admission to school and maintained on file as the consents given for a range of activities covered under GDPR legislation and guidance.

Should parents wish to update these records at any time, then please inform the office. **Please print clearly.**

Pupil						
Legal Forename & Middle name		Legal Surname				
Preferred Forename		DOB (DD/MM/YYYY)				
Gender		Ethnicity				
Language spoken at home		Nationality				
Primary Parent/Carer with legal responsibility for pupil and able to complete this form						
Name		Relationship to pupil				
Address						
Mobile		Home phone/Work Phone				
Email						
Secondary Parent / Carer Contact						
Name		Relationship to pupil				
Address						
Phone						
Mobile		Home/Work number				
Email						
Medical Practice						
Address						
Telephone		Named Doctor				
Travel Arrangements – please circle						
Bicycle	Car/Van	Walk	Taxi	Public Transport	Car Share	Other

Medical Information	
Details of any illness, operation/medical conditions or any special physical conditions	

Ethical / Cultural Information	
Religion and which religious festivals are celebrated in your family?	
Country of Birth	

Additional Information	
Information you would like us to be aware of e.g.: separation, divorce	
Do both parents live at home	
Please state if your child has any special education needs.	
Names, DOBs of other children	

Activity Consents – Please indicate whether you give your consent in each case by ticking the box on the right-hand side	
On-site activity – To take part in food preparation/cooking and tasting activities (if there are certain foods you do NOT want your child to have please use the comment box at the end)	
Off-site activity - Supervised part day visits/sports events to local destinations away from the main school site.	
Off-site activity - Supervised one-day non-residential visits within the UK. (Additional information will be provided about such activities ahead of time, giving all relevant information pertaining to the individual activity, a separate consent form may not always be requested, this consent being used as provision of your consent for your child to participate).	

Off-site activity - Supervised Swimming off site as part of the school's Physical Education curriculum.	
Off-site activity - Supervised small group community activities, designed to support children's personal development (for example: shopping trips or meeting community groups, care homes and churches)	

Please outline any points of note:

.....

.....

.....

.....

.....

Medical consent – Please indicate whether you give your consent in each case by ticking the box on the right-hand side	
My child to be given first aid by a trained member of staff during any on-site or off-site activity.	
Plasters to be applied to my child.	
My child's information to be shared with the NHS and other relevant health professionals as deemed necessary by the school	
My child to receive urgent dental, medical or surgical treatment, including anaesthetics, as may be considered necessary by the medical authorities present, during any on-site or off-site activity, should the school or medical services be unable to contact me directly.	
Use of Digital Images consent – Please indicate whether you give your consent in each case by ticking the box on the right-hand side	
For photographs to be used on the school website, newsletters, social media feeds (such as Twitter, Facebook and in promotional materials including local press (e.g. Local newspaper, Magazines)	
For photographs to be included in the annual class photograph taken by a professional photographer	
I understand that any photos/videos taken of my child during school performances and events are for my personal use only and should not be shared on social media	
Use of School internet, software, electronic devices and computer resources (including all device types) consent – Please indicate whether you give your consent in each case by ticking the box on the right-hand side	
I confirm that I have read the rules and guidelines for the use of the internet in school and give consent for my child to use the internet to enhance and support my child's learning/ understanding.	
I confirm that I will not use social media in any way to bring The Pele Trust, the school, its pupils or its staff into disrepute	

Please outline any allergies/special dietary requirements:

.....

.....

.....

.....

.....

Health Visitor Information			
Who is your Health Visitor?			
Have you had your 2-year health check from your Health Visitor? Please circle			Y/N
If yes, were any concerns raised?			
Dietary Requirements – Please tick if your child CAN have these food items			
Can eat beef	Can eat pork	Can eat chicken	Can eat lamb
Is your child Vegetarian – Please circle Yes / No		Can eat products which contain gelatine - Please circle Yes / No	

Emergency release - Person 1			
I give consent for my child to be released to the following person (s) in the event of emergency or illness, if neither myself or the secondary named contact cannot be contacted:			
Name		Relationship to pupil	
Address		Contact Number	
Emergency release - Person 2			
Name		Relationship to pupil	
Address		Contact number	

Communication - I give my permission for the school to contact me via (please tick as appropriate)		
Phone	Email	Text Message

The information in this form will be used throughout your child's time at school. You may withdraw or change your consent(s) at any time by completing another copy of this form and submitting it to the school.

Please sign and date the form before returning it to the School Office.

Signed: Date:

Further information on school policies and procedures please see our school website:

www.pontelandprimary.co.uk